

Joyful Yoga Staff Workshop Application

You can submit a workshop application as far in advance as you would like. For a workshop taking place in the following month, your application is due on the 15th. If your workshop is in February for example. Your application must be submitted by January 15th.

Name of workshop: _____

Name of teacher(s): _____

Date: _____

Time: (start times must be staggered by 30 mins) _____

Room:(circle one) Surya (large room) or Chandra (small room)

Price: _____

Early Bird discount? _____ If yes, how much? _____

Can staff attend for free? (It can be very helpful to have teachers in your workshop. You will not be paid for anyone attending your workshop for free) _____

Does your estimated setup or breakdown time exceed 30 minutes? _____

List any studio equipment that you will need i.e projector, tables, chairs, etc:

Description, as it will read in MBO: (We recommend keeping this short and to the point, let people know what they can expect. Will there be movement and yoga? Should they bring a notebook? etc)

Please use the back of this sheet or an attached piece of paper

Sign-In

Unless your workshop is during regularly staffed hours, you are responsible for handling your own sign in, including sign in sheet reconciliation. You are always welcome to allow a staff member to attend your workshop for free in exchange for sign in assistance.

Artwork

Once your workshop has been approved, you have 1 week to e-mail us your flyer. We encourage you to create your own, but in the event that you cannot, a flyer will made for you.

I agree and understand the responsibilities listed above

(signature) _____ Date completed _____

Contact e-mail _____

Hooray! You will be contacted within 3 days with approval or denial. We want everyone to succeed, but workshops will be denied if your application is not filled out properly, if your workshop interferes with an existing event, or if management feels that you are unprepared.